

# Fort Bend ISD

## Academic Program Management Audit 2019

### Teacher/Principal Survey Talking Points

In their role as the district's internal auditors, Gibson Consulting Group, Inc. is conducting an Academic Program Management audit for Fort Bend ISD. The primary objective of this audit is to assess how effectively the district organizes resources, systems, and processes to support the implementation of instructional practices and student learning across the district.

During this audit, Gibson auditors will be engaged in a variety of data collection activities that includes analysis of district data, benchmark comparisons, and interviews and focus group sessions with central office and school-based staff, and a survey of Fort Bend ISD teachers and principals.

**What is the purpose of this survey?** The purpose of this survey is to solicit feedback from teachers and principals around specific district initiatives and instructional practices in order to help Fort Bend ISD improve systems, and processes to support the implementation of effective instructional practices and student learning across the district.

**Who is being asked to complete this survey?** All teachers and principals at Fort Bend ISD are being asked to complete this survey. Your participation is completely voluntary. You may skip any questions you do not want to answer.

**How to I participate in the survey?** Survey invitations will be emailed directly to teachers and principals. Each email invitation will include a unique link for participating in the survey. Please do not forward your unique link to anyone else.

**Who will be sending the survey invitation?** Emailed survey invitations will come from Cheyanne Rolf at Gibson Consulting Group. The email will appear as follows: From: Cheyanne Rolf <[noreply@qualtrics-research.com](mailto:noreply@qualtrics-research.com)>

**What if I do not receive an email with a link to the survey?** If you do not receive an emailed invitation with your link to participate in the survey by 5p, Wednesday, October 30<sup>th</sup>, contact Cheyanne Rolf at Gibson Consulting Group ([crof@gibsonconsult.com](mailto:crof@gibsonconsult.com)). Be sure to check your spam/junk/clutter folder for the survey invitation prior to contacting Gibson Consulting Group.

**How long will this survey take?** The survey will take approximately 15 minutes to complete.

**Will my responses be kept confidential?** We will keep your identity and the information that you share confidential, to the extent permitted by law. Only the research team at Gibson Consulting Group will have access to your identifiable responses. Survey data will be aggregated and summarized when reported.

**How will results be reported?** Information you provide will be combined across all input received from Fort Bend ISD as part of the audit. No individually identifiable data will be included in the report. For example, feedback may be provided to the district such as the percentage of teachers who responded a certain way or the mean rating parents gave to various survey items.

**What is the survey response window?** The survey will remain open from October 30 – November 13, 2019.

**Questions?** If you have any questions about the survey, please contact Cheyanne Rolf, Project Manager at ([crof@gibsonconsult.com](mailto:crof@gibsonconsult.com)).